FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

MINUTES OF MEETING OF BOARD OF DIRECTORS

APRIL 15, 2020

The Board of Directors (the "Board" or the "Directors") of Fort Bend County Municipal Utility District No. 37 (the "District") met in regular session at 7:00 p.m., at 1301 Misty Bend, Katy, Texas 77494, on Wednesday, April 15, 2020, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Stephen Berckenhoff President

Rudy Ammer Secretary/Investment Officer/Co-Tax Compliance Officer

Larry W. Davis Treasure

Kenneth L. Comeaux Assistant Secretary/Co-Tax Compliance Officer

Greg Murray Director

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Bob Ring of Inframark (the "Operator" or "Inframark"), operator for the District; and Alan P. Petrov of Johnson Petrov LLP (the "Attorney" or "JP"), attorneys for the District; and J.D. Schuck, a resident of the District.

Attending by Teleconference: Kenneth L. Comeaux, Director of the District; Kim Shelnutt of Myrtle Cruz, Inc. (the "Bookkeeper" or "MCI"), bookkeeper for the District; David Ferrier of Equi-Tax, Inc. (the "Tax Assessor/Collector" or "Equi-Tax"), tax assessor/collector for the District; Steve Sturcell with WCA.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Public Comment.

Mr. Schuck complained that he is getting sand in his water and that the system is not being flushed properly. He also stated that the State has inspected the Katy Reservoir dam and a report will be forthcoming. Mr. Ring responded that flushing has been completed and there should be no more issues with the water quality.

- 2. <u>Approval of Minutes</u>. The Board next considered approval of the regular meeting minutes of March 18, 2020, which was previously distributed to the Board. Upon motion by Director Murray, seconded by Director Ammer, after full discussion and with all Directors present voting aye, the Board approved minutes as presented.
- 3. <u>Bookkeeper's Report and Investment Report.</u> Ms. Shelnutt distributed the Bookkeeper's Report and Investment Report, copies of which are attached hereto as <u>Exhibit "A"</u>. She reviewed the written report and responded to questions. Discussion ensued.

Upon motion by Director Davis, seconded by Director Murray, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report and Investment

Report, as presented, authorized payment of checks numbered 1804 through 1828 from the Operating Account.

- 4. <u>Tax Assessor/Collector Report</u>. The Tax Assessor/Collector's Report was presented by Mr. Ferrier, a copy of which is attached hereto as <u>Exhibit "B"</u>.
- a. Mr. Ferrier reviewed with the Board the Tax Assessor/Collector's Report. She also responded to questions from the Board.
- b. Mr. Ferrier next reported that 96.6% of the 2019 taxes had been collected as of March 31, 2020.
- c. Director Ammer inquired about old personal property accounts and suggested that they be written off.

Upon motion by Director Murray, seconded by Director Ammer, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor/Collector's Report, as presented and authorized payment of check numbers 2262 thru 2263 from the Tax Account.

- 5. <u>Operations Report</u>. Next, Mr. Ring presented the Operations Report, a copy of which is attached hereto as Exhibit "C".
- a. Discussion ensued regarding the District's customer service termination policy and whether or not to extend the suspension for service disconnections until June 1st.

Upon motion by Director Davis, seconded by Director Murray, after full discussion and with all Directors present voting aye, the Board agreed to extend the suspension for service disconnections until June 1, 2020, but not to exceed an unpaid balance of \$200 per connection.

b. Mr. Ring reviewed the current operations in the District with the Board and answered questions. Next, Mr. Ring also reported there were fourteen (14) delinquent accounts.

Upon motion by Director Davis, seconded by Director Murray, after full discussion and with all Directors present voting aye, the Board approved the Operations Report.

- 6. <u>Engineering Report</u>. Mr. Leyendecker was not present at tonight's Board meeting.
- 7. New Business.
 - a. Emergency Response Procedures. No action taken at this time
- b. <u>Proposal from USA Waste Solutions</u>. Director Berckenhoff stated that the current solid waste contract with the District does not expire until May 31, 2021. No action taken at this time.

8. Old Business.

a. Update on Fire Protection Services with the City of Katy (the "City").

Director Berckenhoff stated that he believes the City has been busy with COVID-19 issues. He also reported there is not an update in terms of discussions with the City, but that he would

continue to try and meet with the City Manager. Director Murray suggested cleaning up the MUD to by making sure all of its facilities are in excellent condition, so that the District is attractive to the City.

meeting was adjourned.

MICIPAL UNICIPAL UNICIPA THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the

Secretary, Board of Directors

Bookkeeper's Report

Tax Assessor/Collector's Report

 \mathbf{C} **Operations Report**